

ANNEXURE-I
SPECIAL REVISION OF ELECTORAL ROLLS OF KRISHNA-GUNTUR GRADUATES'
CONSTITUENCY OF A.P. LEGISLATIVE COUNCIL
Under section 21(3) of the Representation of People Act, 1950

Notice under rule 31(3) of the Registration of Electors Rules, 1950

In pursuance of rule 31(3) of the Registration of Electors Rules, 1950, Electoral Registration Officer whose particulars appear in the FIRST SCHEDULE below calls Upon every person entitled to be registered in the electoral roll of the constituency mentioned therein and whose name does not appear in Draft Rolls-2012, to send to, or deliver at, his office on or before the 6th November, 2012 at the latest an application in Form 18 appended to the Registration of Electors Rules, 1950 and reproduced in the second schedule below, for inclusion of his/her name.

(2) The applications may also be sent to the Assistant Electoral Registration Officers/Designated Officers whose particulars are shown in the First Schedule below.

(3) **Qualifications** - Every person who is a citizen of India, is ordinarily resident in the constituency and has for at least 3 years before 1st November 2012 been either a Graduate of a University in the territory of India or in possession of an equivalent qualification is eligible to be included in the electoral roll. The list of the said equivalent qualifications is available with the officers mentioned in the First Schedule below. The period of 3 years shall be computed from the date on which the result of the qualifying degree examination was declared and published by the University or other authority concerned.

(4) The application in Form 18 (annexed at SECOND SCHEDULE) must be duly supported by any one of the following forms of documentary evidence in all cases:-

a) The degree/diploma certificate in original granted by the University or Institution Concerned or any copy thereof duly authenticated (after due verification of the same from the originals) by

i. Any of the Additional Designated Officer, who is of the rank of :-

(a) Tehsildars; (b) Principals of the Govt. Degree Colleges/Inter Colleges;

(c) Principals of the Govt. Girls Degree Colleges / Inter Colleges; (d) Municipal Commissioners of Municipalities

ii. All the Gazetted Officers of the District concerned and

iii. The Booth Level Officers appointed by the Commission for the respective Assembly Constituency polling station area.

b) A copy of an entry in the Government record or a certificate issued to a Graduate employee by the Gazetted Head of Offices, in the prescribed format which is reproduced as THIRD SCHEDULE below, on the basis of entries in Government records in his custody or a copy of an entry in the record of the Statutory Body, Corporation or Public Undertaking specifying the degree, diploma or certificate possessed by the claimant duly attested by the Head of the office concerned; or

c) An attested copy of the card of registration as registered Graduate issued by the University, a certified copy of the relevant entry in the list of registered Graduates' the Roll of Advocates, the register of Medical Practitioners, the register of Chartered Accountants, the register of Engineers maintained by Institute of Engineers etc.; or

d) An affidavit by the claimant supported by a certificate from the Registrar of the University, or the Principal of a College affiliated to any University or from the Head of the Department of such College under whom he had studied; or

e) The mark sheet in original granted by the university or institution concerned or any copy thereof duly authenticated by the Additional Designated Officer/Gazetted Officer of the District concerned /BLO of the polling station area concerned, provided that there is clear indication there that claimant has passed the concerned examination.

(5) The eligible persons should apply for enrolment of their names in the prescribed Form 18 along with supported documents listed in para 4 above, as per the procedure given below :-

a) In case where the applications are sent by post to the ERO/AERO/Designated Officer, the applicant has to enclose with his application, a copy of his degree/diploma certificate/mark sheet duly authenticated by the Additional Designated Officer/Gazetted Officer of the District concerned/BLO of the polling station area concerned.

b) In cases where the applicant directly submits his application in person before the Designated Officer duly appointed for the purpose, he will produce the original degree/certificate/mark sheet before the Designated Officer or produce a copy of such document duly attested/authenticated by the Additional Designated Officer/Gazetted Officer of the concerned District/BLO of the polling station area concerned.

(6) Any application where the above procedure is not followed, will be summarily rejected by the ERO as incomplete.

(7) Applications in bulk whether submitted in person or by post, shall not be considered for inclusion by the ERO.

However, the Head of the Institutions may forward the applications of all the employees working under them. One member/heads of the families of a family may also submit the Form 18 along with the supporting documents of other members of the same family staying with him in the said address and may get the certificate verified by producing original certificates in respect of each member.

(8) It should be noted that any person who makes a statement or declaration in the application which is false and which he either knows or believes to be false, or does not believe to be true will be punishable under section 31 of the Representation of People Act, 1950.

(9) Printed applications in Form 18 may be obtained from the Offices of ERO/AEROs/Designated Officers. Manuscript, typewritten, cyclostyled or privately printed/downloaded forms will also be accepted.

FIRST SCHEDULE

Name of Constituency: Krishna-Guntur Graduates Constituency					
Extent: Krishna & Guntur Districts					
Particulars of Election Officers	Name	Designation	Office Address	Contact Number	Extent of Jurisdiction
1	2	3	4	5	6
1. Electoral Registration Officer	Sri K.Nagababu	District Revenue Officer, Guntur	Collectorate, Guntur	9849904004	Krishna & Guntur Districts
2. Assistant Electoral Registration Officer	B.Subba Rao	Revenue Divisional Officer	R.D.O's Office, Nuziveedu	9849903964	Nuziveedu Revenue Division
3. Assistant Electoral Registration Officer	S.Venkata Rao	Sub Collector / Revenue Divisional Officer	Sub Collector's Office, Vijayawada	9849903965	Vijayawada Revenue Division
4. Assistant Electoral Registration Officer	I.Venkateswara Reddy	Revenue Divisional Officer	R.D.O's Office, Bandar	9849903962	Bandar Revenue Division
5. Assistant Electoral Registration Officer	Ranjit Basha	Revenue Divisional Officer	R.D.O's Office, Gudivada	9849903963	Gudivada Revenue Division
6. Assistant Electoral Registration Officer	P.Venkata Ramana	Revenue Divisional Officer	R.D.O's Office, Guntur	9849904006	Guntur Revenue Division
7. Assistant Electoral Registration Officer	S.Srinivasa Murthy	Revenue Divisional Officer	R.D.O's Office, Tenali	9849904008	Tenali Revenue Division
8. Assistant Electoral Registration Officer	P.Arun Babu	Revenue Divisional Officer	R.D.O's Office, Narasaraopet	9849904007	Narasaraopet Revenue Division

9. Designated Officer	B. Satyanarayana	Add. Commissioner (General)	Vijayawada Municipal Corporation, Vijayawada	9866514142	Vijayawada Municipal Corporation, Vijayawada area
10. Designated Officer	P. Sreenivasulu	Add. Commissioner	Guntur Municipal Corporation, Guntur	9849908386	Guntur Municipal Corporation, Guntur area
11. Designated Officer	All Gazetted Municipal Commissioners in Krishna & Guntur Districts				Respective Municipalities Area
12. Designated Officer	All Tahsildars, Mandal Parishad Development Officers & Mandal Education Officers in Krishna & Guntur Districts				Respective Mandals area

Electoral Registration Officer
Krishna-Guntur Graduates Constituency & District Revenue Officer, Guntur

SECOND SCHEDULE

FORM 18
(See rule 31)

Claim for inclusion of name in the electoral roll for a Graduates' Constituency

To
The Electoral Registration Officer
Krishna-Guntur Graduates' Constituency.
Sir,

I request that my name be registered in the electoral roll for the Krishna-Guntur Graduates' Constituency.

The particulars are :-

Name (in full) _____ Sex _____
 Father's/Mother's/Husband's name (in full) _____
 Qualification _____ Occupation _____
 House address (Place of ordinary residence) _____
 House No. _____ Street/Mohalla _____
 Town/Village _____ Post Office _____
 Police Station/Tehsil/Taluka/Mouza _____ District _____ Age _____

2. I am a graduate of the _____ University having passed the degree/diploma examination in the year _____

OR

* I am in possession of a diploma / certificate in _____ which is a qualification equivalent to that of a graduate of a university in India having passed examination for the diploma / certificate in the year _____

3. In support of my claim as being a graduate/in possession of the above diploma/certificate, I submit herewith _____

4. **My name has not been included in the electoral roll for this or any other Graduates' constituency.

OR

***My name has been included in the electoral roll for the _____ Graduates' Constituency under the address given below and I request that it be deleted from that roll :-

5. I declare that I am citizen of India and that all the particulars given above are true to the best of my knowledge.

Place _____ Date _____ (Signature of Claimant)

NOTE: Any person who makes a statement or declaration which is false and which is either knows or believes to be false or does not believe to be true is punishable under section 31 of the Representation of the People Act, 1950.

* Strike out the paragraph not applicable. ** Strike of the inappropriate alternative

_____ (Perforation) _____

INTIMATION OF ACTION TAKEN

The application in Form 18 of Shri/Shrimati/Kumari _____ Address _____ has been
 (a) accepted and the name of Shri/Shrimati/Kumari _____ has been registered at Serial No. _____ in part no. _____
 (b) rejected for the reason _____

Date _____ Electoral Registration Officer
 _____ (Address) _____
 _____ (Perforation) _____

Receipt for application

Received the application in Form 18 from Shri/Shrimati/Kumari _____

Address _____ Date _____ Electoral Registration Officer
 _____ (Address) _____
 *to be filled in by the applicant.

THIRD SCHEDULE

FORMAT

Certificate issued to a Graduate employee by the Gazetted head of office regarding his educational qualification.

Certified on the basis of entries in Government records in my custody that Shri/Kumari/ Smt. _____ (here give name in full) son/daughter/wife of _____ who is employed in this office as _____

_____ has passed _____ (Here mention the particulars of the degree/diploma examination) from _____ (Here mention the name of the University / Board) in the year _____

Place : _____ (Signature of Head of Office)

Date : _____ (To be signed by a Gazetted Officer.)

SCHEDULE FOR REVISION

S.No.	Activities	Period /Date
1	Issue of Public Notice in the News papers & Date of Draft publication of Electoral Rolls 2012	01.10.2012(Monday)
2	Date of Commencement of Filing claims & Objections	01.10.2012 (Monday)
3	First Re-publication of Notice in News Papers	15.10.2012(Monday)
4	Second Re-Publication of Notice in News Papers	25.10.2012(Thursday)
5	Period of filing claims & Objections	01.10.2012 (Monday) to 06.11.2012(Tuesday)
6	Disposal of Claims & Objections by	10.12.2012 (Monday)
7	Final Publication of Rolls	15.12.2012(Saturday)

(K. Nagababu)

Electoral Registration Officer
Krishna-Guntur Graduates' Constituency & District Revenue Officer, Guntur